

TIMETABLE - CAPITAL AND MINOR WORKS PROGRAMS 2018

Capital Works Program

For high level projects valued at greater than \$250,000

Year	February	March	May	June	July	August	September	October
2018	Sites to consider <u>ONE</u> new submission for the 2019-20 Capital Works Program.	5 March 2018 Capital Works Portal Opens	11 May 2018 Capital Works Portal Closes	Facility Services will review submissions.	Learning Services will review and prioritise submissions.	Asset Strategy Steering Committee (ASSC) will review the prioritised list.	Executive will consider and finalise the priority list.	Priority list for 2019-20 forwarded to Treasury to commence the formal Budget assessment process.

* Submissions will NOT be carried over and a new submission must be created each year. ONE submission per site.

Minor Works Program

For projects valued between \$20,000 and \$250,000

Year	February	March	May	May/June	July	August
2018	Sites to consider new submissions for the 2018-19 Minor Works Program.	5 March 2018 Minor Works Portal Opens	11 May 2018 Minor Works Portal Closes	Facility Services will review submissions. Learning Services will review and prioritise submissions.	Asset Strategy Steering Committee (ASSC) and Executive will review and finalise the prioritised list.	The 2018-19 program will be communicated to sites with advice on commencement of works.

* Submissions will NOT be carried over and new submissions must be created each year. Sites may lodge more than one submission.

* All updates and funded program information is logged within the Capital and Minor Works Portals on the Facility Services Intranet Page - [Pages - Facility Services](#)